

Our advantage

Efficient and dedicated

Dedicated account managers form the link between the companies, the municipalities and the IND. They assist with the procedures from start to finish and provide information on a wide range of topics.

Multiple services under one roof

The employee can accomplish several administrative tasks under one roof. They can obtain their residence permit, complete their registration and receive their BSN number in a single visit. In addition, applications for the 30% tax ruling can also be made as part of the procedure.

Active feedback

IN Amsterdam is continuously looking to improve its services and to make life easier for highly skilled migrants and companies employing internationals. For example, research amongst the international panel is held several times per year. Its participants provide feedback about life in the Amsterdam Area. IN Amsterdam can then relay this feedback to the relevant national government organisations to simplify formal matters and to provide essential information.

Stay up to date

IN Amsterdam produces a monthly corporate newsletter to inform employers and immigration professionals about the latest regulations and services, and also a newsletter for internationals to help them stay in the loop and feel connected to the local community.

In addition, I amsterdam's Local portal (www.iamsterdam.com/local) is a frequently updated source of news and information.

A visit to IN Amsterdam will make all newly arrived employees feel welcome.

Contact us

IN Amsterdam is open Monday to Friday, from 9:00 to 17:00, by appointment only.

IN Amsterdam

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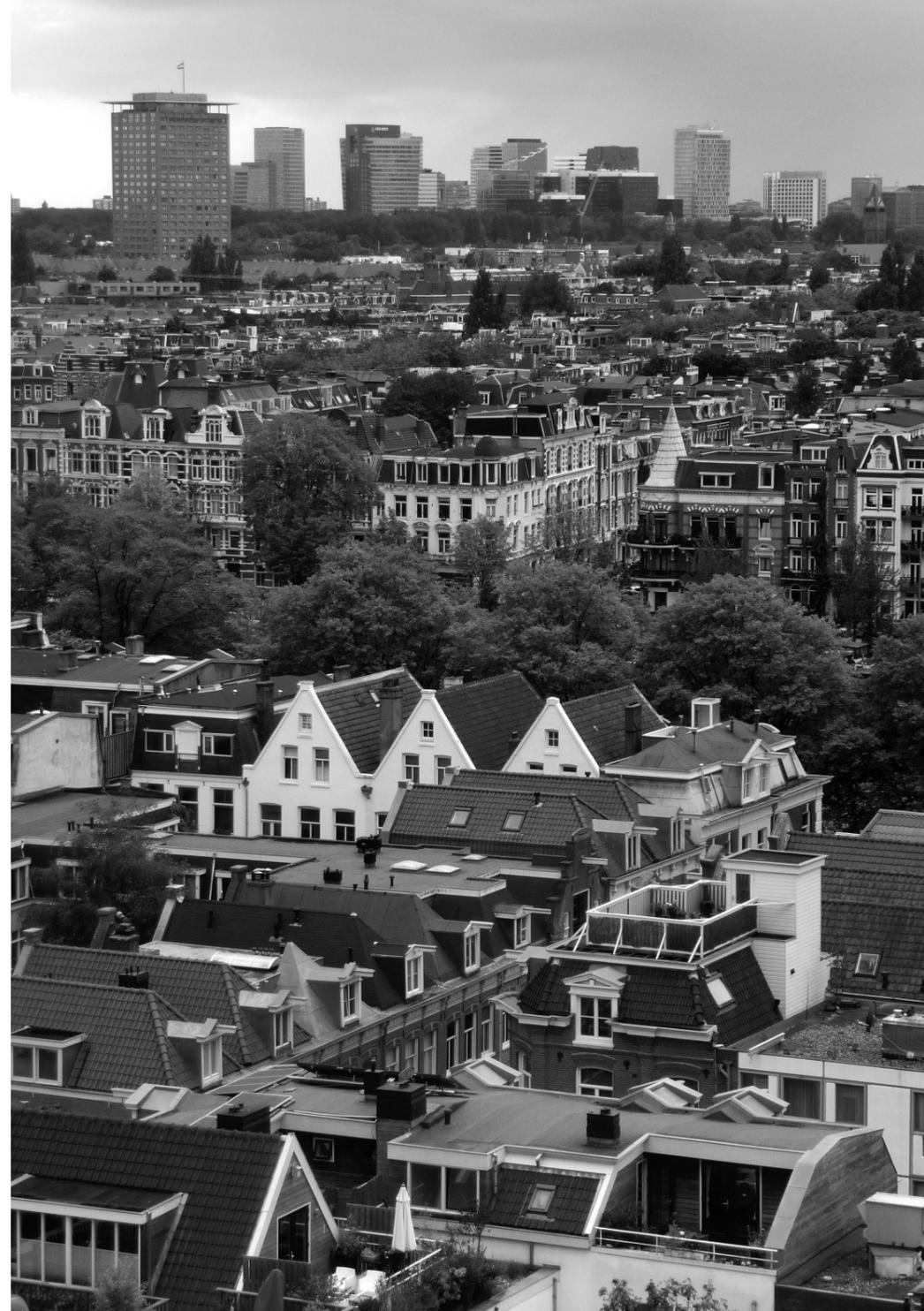
By tram line 5: from Central Station via Leidseplein, destination Amstelveen Stadshart. Step out at Station Amsterdam Zuid.

By metro/tram line 51: From Central Station via Amstel Station, destination Amstelveen Westwijk. Step out at Station Amsterdam Zuid.

By metro/tram line 50: From Sloterdijk station, destination Station Gein. Step out at Station Amsterdam Zuid.

By metro/tram line 50: From Duivendrecht station, destination Isolatorweg. Step out at Station Amsterdam Zuid.

When departing Station Amsterdam Zuid from the train or metro, please take the exit marked Zuidplein.



Our services

BSN: Everyone in the Netherlands has a registration number: the personal public service number (burgerservicenummer, BSN). Those newly arriving in the Netherlands will need to apply for a BSN. Akin to a social security number, the BSN is required in order to be permitted to work; open a bank account; make use of a health care institution (a doctor or hospital); and to apply for benefits or an allowance.

Municipal registration: Registration at IN Amsterdam is possible for the municipalities of Amsterdam, Amstelveen, Almere, Diemen, Haarlem, Haarlemmermeer, Hilversum and Velsen. For the registration of an international staying for four months or longer; passport and proof of address are needed. In the process of registration, the applicant receives a personal public service number (BSN), which is required for all official matters.

Short-stay migrants: Those who stay in the Netherlands for less than four months – for example for a short-term contract – can be registered in the Registry for Non-Residents (Registratie Niet Ingezetenen, RNI). IN Amsterdam can arrange this registration. For this process, proof of address is not needed; a passport is sufficient. Non-residents also receive a BSN.

Biometric scanning technology: In order to prevent abuse and fraud relating to residence documents, all residence permits include a readable chip with a passport identification photo and two fingerprints. IN Amsterdam is equipped with biometric devices that can record and read photos and fingerprints.

30% ruling: IN Amsterdam has an official co-operation with the Dutch Tax Administration with regards to the 30% tax ruling. Applications for the 30% ruling can be made alongside the residence procedure and/or the municipal registration. This service is open to all companies based in one of the participating municipalities and who are officially recognised as a sponsor

by the IND. Please note that IN Amsterdam merely supplies a form for the application and sends it in on behalf of the knowledge migrant to the Dutch Tax Administration.

Certificate of fitness for driving license: When exchanging a foreign driving license to a Dutch driving license, in some of the cases a certificate of fitness is needed. This form to start the procedure to transfer a driving license can be bought at IN Amsterdam.

Online information: IN Amsterdam's website (www.inamsterdam.com) contains a wealth of useful information for internationals, with detailed articles covering essential topics such as employment, childcare, housing, taxes and much more. With news and features updated regularly, the iamsterdam.com portal is the most comprehensive website for internationals living in the Amsterdam Area.

Partnership Programme: IN Amsterdam's Partnership Programme connects inter-nationals with local related service providers in the Amsterdam Area. A full list of IN Amsterdam's partners can be found on the website.

Assistance: IN Amsterdam's team is ready and able to answer questions, provide information and offer assistance to internationals across a wide range of topics.

The services carried out by IN Amsterdam result in a substantial reduction of the administrative burden for employers and knowledge migrants entering the Netherlands. A small service fee is charged depending on the employees' specific situation. For a complete overview of the service fees please visit our website.

To further strengthen Amsterdam's investment climate, new businesses will be excluded from paying fees during their first year of residence in the Amsterdam Metropolitan Area or for their first 10 employee applications, whichever occurs first.

IN Amsterdam

IN Amsterdam provides a one-stop-shop service for international companies and their highly skilled employees.

IN Amsterdam is a joint initiative of the cities of Amsterdam, Amstelveen, Almere, Diemen, Haarlem, Haarlemmermeer, Hilversum and Velsen, along with the Immigration and Naturalisation Service (IND) and the Dutch Tax Administration (Belastingdienst).

Via IN Amsterdam companies can initiate the application for the official procedures prior to their new employee's arrival in the country. This allows highly skilled migrants (and their family members) to complete several important formalities in a single visit to IN Amsterdam. At IN Amsterdam, the company's foreign employee is able to arrange the necessary municipal registration. As a result, they will receive their personal public service number (BSN). The BSN is akin to a social security number and will allow the employees to open a Dutch bank account, as well as arranging a number of other things. Simultaneously to arranging municipal registration, the employee will also complete registration with the IND (if applicable).

IN Amsterdam was the first of its kind in the Netherlands and was created to better meet the needs of international companies and their employees in the Amsterdam Metropolitan Area. Since its launch in 2008, it has proved to be very successful, with over 1000 international companies making use of the streamlined procedures.



How can we help you?

IN Amsterdam helps highly skilled migrants settle in the Amsterdam Area. Procedures differ per person depending on their residence title and country of origin.

IN Amsterdam procedure

IN Amsterdam procedure is an entry procedure specifically for highly skilled migrants. This streamlined procedure is available to those who fulfil the IND salary requirements for the status of highly skilled migrant, and/or are working for an IND-recognised sponsor. The process allows an employer to initiate the registration procedure for a residence permit prior to the new employee's arrival in the country. For the IND salary requirements and more information about the recognised sponsor status please visit the IND website.

Assistance for highly skilled migrants from non-EU countries

Employers can submit an application to the IND for their non-eu employee's residency while the employee is still abroad. To do so, the employer needs to be officially recognised as a sponsor by the IND. If needed, arrangements should be made for an entry visa (MVV) at the Netherlands Embassy or Consulate in the employee's country of residence. The international employee can visit IN Amsterdam to collect their residence permit, and at the same time, arrange their municipal registration.

Assistance for highly skilled migrants from EU countries

EU-employees and their employers can request an appointment through the IN Amsterdam website. In one single visit to IN Amsterdam the municipal registration can be arranged. In order to utilise the services of IN Amsterdam, the employee must work for a company who is officially recognised as a sponsor by the IND, or be a highly skilled migrant with a corresponding salary.

Scientific researchers

Under the EU directive 2005/71/EU, scientific institutions and universities can initiate the application for a residence permit and the municipal registration with one of the joint municipalities. Institutions and universities must be granted a recognised sponsor status by the IND. Scientific researchers and doctors in training to become specialists are exempt from salary requirements.

Start-ups

As of 2015, a new regulation makes it possible for ambitious international entrepreneurs to apply for a residence permit for the Netherlands. The so-called residence permit 'scheme for start-ups' affords ambitious entrepreneurs one year to launch and develop an innovative business. The application process and the handover of the visa can take place at IN Amsterdam Amsterdam.

Orientation Year permit for international graduates

The 'Orientation Year' (zoekjaar) work and residence permit allows graduates from non-EU countries to stay in the Netherlands for one year, in which they have free access to the Dutch labour market. Eligible are scientific researchers and recent bachelor's and master's graduates who have graduated in the Netherlands or master's graduates from an internationally recognised top-200 university abroad. Once employment is found, the permit can be converted into a residence permit for highly skilled migrants with a lower-than-usual salary requirement. International graduates can apply for the permit within three years after their graduation; the application form and all required documents have to be submitted to the IND.

